



Application Process for K-6th Grade

Dr. Sharlene Barhoo, School Administrator

Dr. Tony Barhoo, Principal

950 Derbyshire Road ~ Daytona Beach, FL 32117 ~ (386) 258-1258

STEP 1: Application

Turn in the following to the Administration Office:

- _____ Completed Registration/Application form or Re-enrollment Form
- _____ Complete emergency contact sheet
- _____ Copy of most recent report card
- _____ Copy of most recent standardized test scores
- _____ Current psychological testing and IEP or 504 Plan for students with learning challenges
- _____ Pay deposit registration fee (annually-non-refundable)
- _____ Student must be age 5 by September 1st to enter Kindergarten

Please note that the Office must receive the above information before the family conference is scheduled.

STEP 2: Conference

Upon receiving all of the above information, you will receive a call from our office giving you all of the financial information. Information include McKay Scholarships, Step Up for Student Scholarships and Facts Scholarships.

The purpose of this phone call is to make you aware of the tuition fees and payment options. It will also explain financial aid that is available and how to apply for the aid if you have not already done so.

STEP 3: Admission Interview

After the application and other documents have been reviewed, the office will schedule an appointment for you to meet with the Principal and/or School Administrator. At the interview, additional testing may be necessary. The purpose of this face to face meeting is to make sure the student is a good fit for our school and that our school is a good fit for the student. In addition, we will discuss school policies, procedures, uniform and expectations. Our goal is to help each student to become successful. A guided tour of our school facilities will be conducted.

STEP 4: Acceptance & Enrollment

Upon acceptance to Living Faith Academy, the following information must be completed and received by the our office with 10 days of your student's enrollment.

- _____ Immunization Records or HRS-680 form
- _____ Proof of physical or HRS-3040 form
- _____ Book Fee (non-refundable)
- _____ Copy of Birth Certificate/Copy of SS Card/Copy of ID (parent/guardian)
- _____ Read and sign Student/Parent Handbook
- _____ Tuition Payment (if applicable)